

**Al-Farabi Kazakh National University Faculty of Medicine and Healthcare**  
**Education program on specialty 7M10114– HEALTH CARE MANAGEMENT” Kazakh**  
**and Russian groups**  
**Level of learning: profession-oriented**  
**Syllabus on Professional (foreign) Language**  
**Autumn semester: 2020-2021 ac.year**

Code of course	Name of course	Type	Number of hours in week			Number of credits	ECTS
			Lect.	Class	Lab.		
IV-a 5202	Professional (foreign) Language	BC	0	2	0	2	-
<b>Prerequisite</b>							
<b>Lecturer</b>	Iskakova FA. MD, DMs, PhD Acting Associate Professor			<b>Office hours</b>		On schedule	
<b>e-mail</b>	<a href="mailto:iskakova.farida@kaznu.kz">iskakova.farida@kaznu.kz</a>						
<b>phone</b>	+7 701 101 3086			<b>Classroom</b>		4B	
Academic course presentation	<p><b>Type of course: Course Professional (foreign) Language is based discipline.</b></p> <p><b>Aim of course is</b> development of professional linguistic competence of Masters students on the specialty "Management in Public Health" (scientific and pedagogical) in using medical international terminology in reading, listening, speaking and writing skills for successful use in further professional activities.</p> <p>Upon completion of the course, the student will be able to</p> <ol style="list-style-type: none"> <li>1. Demonstrate knowledge and understanding of the concepts of a professional foreign language and analyze scientific and medical articles (reading skills).</li> <li>2. Correctly use medical terminology to understand professional speech in English (listening skills).</li> <li>3. Correctly use professional terminology when writing scientific articles and personal documents (writing skills).</li> <li>4. Use medical terminology for communication in English (speaking skills).</li> </ol>						
<b>Prerequisite</b>							
Literature and sources	<p style="text-align: center;"><b>Required Reading:</b></p> <ol style="list-style-type: none"> <li>1. English for careers. Medicine. Oxford University Press. Sam McCarter//www.oup.com.elt</li> <li>2. Glendenning E.H., Holmstrom B.A.S. English in Medicine. Cambridge, Cambridge University Press, 1998.</li> <li>3. Chabner D.E. The Language of Medicine. St. Lois, Saunders Elsevier, 2007.</li> <li>4. Karen Englander. Writing and Publishing Science Research Papers in English. A Global Perspective/ Springer Dordrecht Heidelberg New York London, 2014.-89 p.</li> <li>5. Katja Dobrić. Creating medical terminology: from Latin and Greek influence to the influence of English as the current lingua franca of medical communication/ JaHR .vol. 4 , no. 7, 2013</li> </ol> <p style="text-align: center;"><b>Recommended Reading:</b></p> <ol style="list-style-type: none"> <li>1.Božena Džuganová. English medical terminology – different ways of forming medical terms/ JAHR, Vol. 4, No. 7, 2013</li> <li>2.Useful tips for academic writing//researchleap.com</li> <li>3.Basic medical terms guide//Professional%20English/basic-medical-terms-guide-aus.pdf</li> </ol>						

	<p style="text-align: center;"><b>Electronic sources</b></p> <p>4. <a href="http://www.medicinenet.com/medterms-medical-dictionary/article.htm">www.medicinenet.com/medterms-medical-dictionary/article.htm</a></p> <p>5. Check Your English Vocabulary for Medicine// <a href="http://medicine.kaums.ac.ir/UploadedFiles/Files/Check_Your_English_Vocabulary_for_Medicine.pdf">http://medicine.kaums.ac.ir/UploadedFiles/Files/Check_Your_English_Vocabulary_for_Medicine.pdf</a></p> <p>6. Business English <a href="https://www.ego4u.com/en/business-english/grammar">https://www.ego4u.com/en/business-english/grammar</a></p> <p>7. Macmillan business <a href="http://www.businessenglishonline.net/courses/">http://www.businessenglishonline.net/courses/</a></p> <p>8. Business interview <a href="http://www.businessenglishonline.net/resources/podcasts/">http://www.businessenglishonline.net/resources/podcasts/</a></p> <p>9. Business skills <a href="http://www.businessenglishonline.net/book-categories/business-skills/">http://www.businessenglishonline.net/book-categories/business-skills/</a></p>
Academic policy of the course in the context of university ethical and moral values	<p><b>Rules of academic conduct:</b></p> <p>Students are expected to attend class and be prepared to discuss reading material.</p> <p>Students who have 3 or more unexcused absences will receive a score of 0 for class participation.</p> <p>If IWS will be passed a week later, it will be accepted, but the grade is reduced by 50%</p> <p><b>Academic values:</b></p> <p>Seminars are to be carried out individually.</p> <p>Plagiarism, forgery, using of cheat sheets, cheating at all stages of knowledge control are unacceptable.</p> <p>Students with disabilities can receive counseling at E-mail: <a href="mailto:iskakovaf@gmail.com">iskakovaf@gmail.com</a></p>
Assessment and Certification Policy	<p>Criterial based assessment provides by assess of result outcomes according to descriptors (verification of competency formation at midterm control and exams).</p> <p>Summative assessment: assess student's attending, class activity and task executing.</p>

#### Course schedule

Week/ Date	Topic	N of hours	Maximum scores
	Module I. Introduction to Medical Terminology		
1/16.09.20	Class 1. Introduction to Professional (foreign) Language. Reading skills: Katja Dobrić "Creating medical terminology: from Latin and Greek influence to the influence of English as the current lingua franca of medical communication". English Test for evaluate of Grammar level. Watch video on Medical Topic.		
2/23.09.20	Class 2. Construction and significance of medical terminology. Reading skills: Božena Džuganová "English medical terminology – different ways of forming medical terms. Tenses: Present Simple, Present Simple with be. Present Continuous Form. Exercises.		
3/30.09.20	Lexicology and Morphology of Medical Terminology. Lexical analysis of words. Listening skills. Video "What is Epidemiology" and "Novel Coronavirus infection." Discussion. Grammar. Tenses: Past Simple, Past Simple with be, Past continuous. Exercises.		
4/07.10.20	Class 4. Listening and speaking skills: medical topic. Video "Epidemiologic methods". Discussion. Grammar. Tenses: Present Perfect Simple, Perfect Continuous form. Exercises.	1	14

4/07.10.20	MIWT 1. MIW 1 carries out consultation		
	MIW1. Topics of 1-4 class		30
5/14.10.20	Class 5. Basic structure and types of scientific papers. Reading, understanding and writing overview of scientific papers. Past Perfect Simple, Past Perfect Continuous. Exercises.		
	Module II. Reading, writing, speaking and listening skills		100
6/21.10.20	Class 6. Academic writing. Writing overview of scientific articles. “Outbreak of Measles in the South Korea”. Grammar. Tenses: Future Simple, Future Simple Continuous.	1	14
7/28.10.20	Class 7. Speaking and listening skills. Speeches. Audio of short conversations. How to be successful presenter? Tenses: Future Perfect, Future Perfect Continuous. .	1	14
8/04.11.20	Class 8. Writing skills. Write a Curriculum Vitae. Overview of grammar tenses.	1	14
9/11.11.20	Class 9. Reading skills. Read, understand and write overview on a scientific paper.		14
10/18.11.20	Class 10. Speaking and writing skills. Write a resume. Answer the questions on resume.	1	14
	MIWT 2. MIW 2 carries out consultation		
	MIW2. Overview, Curriculum vitae,		30
	MT exam		100
11/25.11.20	Class 11. Reading skills. Read, understand and write overview of a scientific paper. Grammar. 5 types of questions. Ask questions type of Yes/NO or general question?	2	14
12/02.12.20	Class 12. Writing skills. Write Curriculum Vitae. Grammar. Question to the subject?	2	14
13/09.12.20	Class 13. Speaking and listening. Audio short conversations and lectures on medical items. Grammar. “Five W” Questions?	2	14
14/16.12.20	Class 14. Reading and writing skills. Write a motivation letter and a cover letter. Grammar. Alternative questions?	2	14
	MIWT 3. MIW 3 carries out consultation		
	MIW 3. Abstract of scientific paper.		30
15/23.12.20	Class 15. Writing skills. Abstract of a scientific paper. Grammar. Tag questions? Overview type of questions.	2	14
	MT3		100
	Final Exam		100

Lecturer, MD, DMs, PhD  
The Head of Department, PhD.  
Chairman of the methodical bureau

F.A.Iskakova  
S.A.Mamirbekova  
A.E.Ualiyeva

**Class assessment criteria**

<b>Criteria</b>	<b>12-14</b>	<b>9-11</b>	<b>6-8</b>	<b>0-5</b>
	<b><i>Excellent</i></b>	<b><i>Good</i></b>	<b><i>Satisfied</i></b>	<b><i>Unsatisfied</i></b>
	<b><i>A</i></b>	<b><i>B</i></b>	<b><i>C</i></b>	<b><i>F</i></b>
Classes 1-15	1. The correct and complete answers to all theoretical questions are given; 2. The practical task is completely solved; 3. The material is set forth correctly with adherence to logical sequences; 4. It is demonstrated creative abilities.	1. The correct but incomplete answers to all theoretical questions are given and is admitted minor errors or inaccuracies; 2. The practical task is completed, however minor mistake made; 3. The material is set correctly with adherence to logical sequence.	1. The answers to theoretical questions are given correctly but they are incomplete and inaccurate in the wording and are logical errors; 2. The practical task is not fully completed; 3. The material is presented correctly but logical sequence is broken.	1. Answers to theoretical questions contain big mistakes. 2. The practical task is not completed. 3. The statement of the answer includes grammar and terminological mistakes, and logical sequence is broken.

**Masters' Independent Work assessment criteria**

<b>Criteria</b>	<b>23-30</b>	<b>15-22</b>	<b>7-14</b>	<b>0-6</b>
	<b><i>Excellent</i></b>	<b><i>Good</i></b>	<b><i>Satisfied</i></b>	<b><i>Unsatisfied</i></b>
	<b><i>A</i></b>	<b><i>B</i></b>	<b><i>C</i></b>	<b><i>F</i></b>
MIW 1-5	1. Understanding task. 2. The practical task is completely solved; 3. The material is set correctly in a logical sequence; 4. It is demonstrated creative abilities.	1. Understanding task and search references. 2 The practical task is completed but there is small mistake; 3. The material is set correctly in a logical sequence.	1. Not full understanding the task. 2. The practical task is not fully completed; 3. The material is presented correctly but logical sequence is broken.	1. Not full understanding the task. 2. The practical task is not completed. 3. The Independent work has crude mistakes, and logical sequence is broken.

### Schedule of MIW

Week / Date	Number of MIWT and MIW	Maximum scores
4/07.10.20	MIWT 1. MIW 1 carries out consultation	
	MIW 1. Topic of 1-4 classes.	30
10/18.11.120	MIWT 2. MIW 2 carries out consultation	
	MIW 2. Topic 6-10 classes	30
14/16.12.20	MIWT 3. MIW 3 carries out consultation	
	MIW 3. Topic 11-14 classes	30